

Wired Writing Studio

www.banffcentre.ca

2006 Minimum Computer and System Requirements Questionnaire

To be completed by applicants to the
Wired Writing Studio only.

Personal Information:

First Name: _____

Last Name: _____

Reminder: If you will use two different computers for the Studio (on-site and online), you will need to fill out a questionnaire for each computer. Identify on each form which computer it is (on-site or online).

More Information:

2. What is your email address?

2. Who is your Internet Service Provider (ISP)? (e.g., Sympatico, Telus, Shaw, etc.) (NOTE: Yahoo and Hotmail are not Internet Service Providers)

3. Which Internet browser do you use? (e.g., Internet Explorer, Netscape, etc.)

4. Do you use an email package (e.g., Eudora or Outlook Express) or do you access your email through an Internet browser (e.g., Netscape or Explorer)?

5. What make, model, and year is your computer?

6. How much memory (RAM) do you have?

NOTE: To determine memory (RAM) installed in a Macintosh computer:

Click on the Apple icon • Choose "About My Computer" • Look for "Built-in Memory"

To determine memory (RAM) installed on a PC:

Right-click on the "My Computer" icon on the desktop • Choose "Properties" from the scroll-down list • Click on the "General tab" on the menu • Look under "Computer for RAM"

7. How much available free space do you have on your hard drive?

To determine available hard drive space on a Macintosh computer:

Click once on the hard drive icon on the screen • Click on "File" • Choose "Get Info"

To determine available hard drive space on a PC:

Double-click on the My Computer icon on the desktop • Right-click on the "C:" drive icon • Choose "Properties" from the scroll-down list • Click on the "General tab" on the menu • Look for "Free Space"

8. Do you have wireless installed?

Yes No

Note: Wireless access is available throughout The Banff Centre campus. Participants are provided with an adaptor to access the internet while on-site.



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9. What operating system does your computer use? (e.g., Windows 98, Macintosh 7.5, etc.)

10. What word processing software do you currently use? (e.g., MS Word 97, MS Word 2000, Word Perfect 5.1, Word Perfect 8.0)

11. If you use a word processing program other than MS Word (e.g., Word Perfect), do you also have MS Word installed on your computer, and if so what version?

12. Do you have virus-scanning software with an up-to-date subscription?

Yes No

Note: You must have virus-scanning software with an up-to-date subscription on the computer you bring to Banff AND on the computer you use for the online portion of the program.

13. Name your virus-scanning software, including the year (e.g., Norton AntiVirus 2002):

Note: If you are buying virus protection, The Banff Centre recommends Norton and Symantec.

14. Is your computer a desktop or is it a laptop?

15. Is this the computer you will be bringing with you to Banff?

Yes No

Note: If this is *not* the computer you are bringing to Banff, you need to fill out a second computer questionnaire for the computer you *will* be bringing to Banff.

Acknowledgement: The personal information on this form will be used for the purposes of admission, registration, scholarships and awards, issuing income tax receipts, accommodation and sending follow-up educational information or program evaluation material. It is collected under the authority of the Post-Secondary Learning Act, Revised Statutes of Alberta, that mandates the programs and services offered by The Banff Centre and will be protected by the provisions of the Alberta Freedom of Information and Protection of Privacy Act. For inquiries about the collection and use of this information, or to remove your name from our mailing list, please contact the Registrar, Office of the Registrar, The Banff Centre, Box 1020, Banff, Alberta T1L 1H5 Telephone: (403) 762-6180.

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