

The Banff Centre

Arts Programming Pre-Arrival Survival Guide



The Banff Centre
inspiring creativity

The Banff Centre Your Pre-Arrival Survival Guide

What to do and know before you get to The Banff Centre

This book contains important information for Arts Participants

To view this information online, please see:
www.banffcentre.ca/arts/handbook

**This is an information source for artists, work study participants
and faculty (collectively referred to as participants) of The Banff Centre.
This information may change without notice.**

Contact Information

The Banff Centre

Main Switchboard: 403-762-6100
24 hours a day
107 Tunnel Mountain Drive
PO Box 1020
Banff Alberta, T1L 1H5

For information on program content and registration contact:

Office of the Registrar
Phone: 1-800-565-9989 or 403-762-6180
Fax: 403-762-6345
E-mail: arts_info@banffcentre.ca
www.banffcentre.ca/registrar

For Program Specific information:

Contact your Program Coordinator for
information about your specific program
schedules, events, faculty.

For residential and non program related inquiries contact:

Banff Centre Community Services
Phone: 403-762-6269
Fax: 403-762-6236
E-mail: community_services@banffcentre.ca
www.banffcentre.ca

The Banff Centre assumes no responsibility for
lost or stolen property including instruments
and artwork, and it is recommended that
participants maintain their own insurance
coverage for personal belongings.



The Banff Centre
inspiring **creativity**

Welcome



We are delighted that you will soon be joining us at The Banff Centre. Each year we welcome over 3000 artists from across Canada and around the world to our truly spectacular mountain setting. Like you, they come to partake in residencies and a wide selection of specialized professional development programs.

The Banff Centre prides itself in serving as a catalyst for your creativity, and we are helped in that by the exhilarating landscape that serves as inspiration. Look up, and you will see the magnificent Rocky Mountains; look back and you will see three-quarters of a century of artistic creation. Since 1933, artists have been finding their way to The Banff Centre, here in the heart of Canada's first National Park, to hone their practice and create wonderful work. Your own journey will be, we are sure, just as exciting and productive.

At The Banff Centre, we are here to support you in reaching your goals. Your creativity, spirituality, physical and mental well-being – all of these human dimensions are fostered by an array of facilities, services, and caring staff. You will also find a stimulating community of peers

working in Aboriginal arts, dance, music, opera, theatre, new media, writing, and the visual arts with whom you can exchange ideas and, even, collaborate.

You'll notice that we're in the midst of building the future here at that Centre. Our Banff Centre Revitalization project will result in the creation of new multidisciplinary facilities, including a purpose-built fine arts library, an outdoor amphitheatre and a variety of learning and rehearsal spaces. At the same time, we are increasing our programming and endowment funding, especially for scholarships. So – enjoy our new dining facilities designed by celebrated Canadian architect Jack Diamond, and please have patience as we refresh the campus.

While you are here, we hope you will take advantage of the many resources we have to offer. At the Sally Borden Fitness & Recreation Centre you can swim in our splendid sky-lit pool, try out the climbing wall created with the help of our Mountain Culture experts, or join a hiking or cross-country skiing excursion. In the Paul D. Fleck Library & Archives you can pore over artists' manuscripts, listen to archival CDs as you read the scores, pick up a periodical – or just check your e-mails. And in our theatres, galleries and concert halls there is an ever-changing program of concerts, artist talks, exhibitions, readings, recitals, film screenings, and performances throughout the year.

The Banff Centre is an exceptional place where exceptional people from all over the world come to explore new ideas, traditional practice, and their own creativity. We are delighted to welcome you!

Sarah Iley
Vice-president, Programming
The Banff Centre

Contents

International Participants and Work Studies	4
Canadian Immigration Entering Canada	4
Temporary Resident Visa	4
Work Permit / Work Study Participants	4
Study Permit	4
Applying	4
Visitors	5
Extending a Permit or Visa	5
Visas to the United States	5
Canadian Customs	6
Bringing/Shipping Goods and Equipment into Canada – FAQ’s	6
Travel Information	8
Where is Banff?	8
Airport	8
Brewster Travel Agency	8
Travel Cuts Discounts	8
Getting to Banff / Airport and Shuttle Service	8
Work Studies	8
Suggested List of Shuttle Providers	8
Greyhound Bus	9
By Car	9
Banff National Park Pass	9
Traveling with Musical Instruments	9
Medical Insurance	10
Medical Insurance for Non-Canadians	10
Medical Insurance for Canadians	10
Medical Services	10
Prescription Drugs	10
Getting Your Money to Banff	11
Banks in Banff	11
Admissions Office of the Registrar	12
Identification Cards	12
Payment of Fees	12
Reclaiming Support Material	12
Withdrawal from Program	13
Meal Plan	13
Financial Aid and Tax Information	14
University Credit	14
Check-in	15
Arrival – Front Desk	15
Deposit at Check-in	15

Parking	15
Idling Pollutes	15
Accommodation and Residential Living	16
Accommodation On-Site	16
Residence Guidelines	16
Accommodation, Off-Site	17
Work Study Accommodation, Off-Site	17
Cancellation of Accommodation	17
Room Changes	18
Guest Accommodation	18
Children	18
Laundry	18
Health, Security & Safety	19
Anti-Harassment/Violence	19
Smoking	19
Animal Awareness	19
Other Services and Recreation	20
Banff Centre Community Services	20
Sally Borden Building/Fitness Facilities	20
Outdoor Recreation	20
Paul D Fleck Library & Archives	20
Postal/Courier Services	21
Disabled Access	21
Computer Access	21
Computer Support	22
Electronic Mail	22
Worship/Religion and Cultural Practices	22
Entertainment	23
On-Site – Arts Events	23
Environmental Concerns	24
The Town of Banff	25
Weather	25
The Town of Banff Map	26
About The Banff Centre	27
The Banff Centre Celebrates 75 Years	28
Banff Centre Revitalization	30
Recommended Things to Bring	31
Pre-Travel Check List	32

International Participants and Work Studies

Citizenship and Immigration Canada

www.cic.gc.ca

Important information and application forms available in English and French on the web site.

Visiting Canada:

Temporary Resident Visa

Regardless of your acceptance status in Canada, citizens of certain countries require a Temporary Resident Visa to visit or transit Canada. Refer to the web site above for a current list, or contact your nearest Canadian Consulate or Embassy for instructions/updates.

Visitors

Participants who have received letters advising them that they may enter Canada as a Visitor should present this documentation at the port of entry and their status will be confirmed by the Immigration Officer.

Working Temporarily in Canada:

Work Permit - Work Study Participants

Work study participants require both a Study Permit and a Work Permit as per the acceptance letter from the Registrar and confirmation by the Immigration Officer. Americans and Green Card holders may apply for both at the border.

Faculty will have received a letter advising them if they need to apply for a Work Permit. Faculty should refer to this letter as well as the "Canadian Immigration – Temporary Resident Visa" section in this handbook. Please contact 403-762-6180 for further assistance.

Studying in Canada:

Study Permit

Participants will have received an acceptance letter from the Registrar advising them if they require a Study Permit. You do not need a Study Permit if you are planning to study in a short-term program of six months or less (work study

participants are the exception). Your status in Canada will be "visitor" even though you are a registered student.

Be advised that visitors cannot apply for study or work permits from within Canada. If you would like the option to extend your studies beyond six months at The Banff Centre or another institution, or if you plan to seek employment after a short-term program, you should apply for a permit before entering Canada.

Citizens of certain countries require a Temporary Resident Visa to visit Canada. Please refer to www.cic.gc.ca/english/visit/visas.html for a current list.

Americans and Green Card holders may apply for Study Permits at the Canadian border. Prior to departure, please ensure that your chosen port of entry can process permits.

Other foreigners must obtain their Study Permits prior to arrival in Canada. Arrangements can be made through the closest Canadian Consulate or Embassy. Allow at least eight weeks for processing.

Upon submitting an application you will be asked to demonstrate that you have adequate funds to cover tuition, living costs, and return transportation. Participants under the age of 18 should carry a letter from their guardian authorizing their travel.

There are strict limitations on working while on a Study Permit in Canada. For more information, see www.cic.gc.ca/

Proof of Study Permit will be required before you are allowed to participate in the program. Contact the Office of the Registrar for further assistance.



Music & Sound participants in performance

Visiting Canada: Extending your Stay Extending a Permit or Visa

If you need to extend your permit or visa from within Canada you must apply at least 30 days before the expiry date of your current permit or visa. Once either has expired they cannot be renewed from within Canada. Contact the Banff Centre Community Services office (see inside front cover) for assistance.

Visas to the United States of America (U.S.A.)

www.uscis.gov/portal/site/uscis

Recent changes to the United States of America (U.S.A.) Immigration regulations may mean that citizens of certain countries require a visa to travel through the U.S.A. If you have a stopover in the U.S.A., be sure to contact the nearest U.S.A. consulate/embassy to confirm your requirements. This action does not affect U.S.A. citizens, Canadian citizens, or citizens from Visa Waiver countries, who are not required to have visas to travel to the U.S.A.

It is difficult and costly to obtain a visa to the U.S.A. once you are in Canada. If you wish to visit the U.S.A. from Canada, it is advisable to obtain a U.S.A. visa before you leave home.

Effective as of January 2008, all Canadian citizens traveling to the U.S.A. will need a valid passport. Canada is not a participant in the U.S. Visa Waiver Program

Canadian Customs

Bringing/Shipping Goods and Equipment into Canada

Frequently Asked Questions

Is it better to hand carry my personal goods rather than ship them?

Yes, it is much easier (and less costly) to clear your personal goods through customs if you bring them with you. If you are arriving by plane, check with your airline about charges for excess luggage. If you are shipping additional items, list these separately on your Customs Declaration as "Goods to Follow". State clearly that the goods are for your own use while in Canada and they will leave Canada on a specific date. Before leaving for Canada, register your goods with customs in your home country so that they don't charge you duty and tax when you bring them or ship them back.

Is it better to bring supplies with me than buy them in Canada?

Not necessarily. The duty and tax payable at the border could significantly increase the cost of these supplies. Be prepared to pay tax and duty on consumables like ink, paper, and paints. If you are not sure whether the supplies you need are available in Canada, contact your program coordinator for assistance.

What documentation do I need when bringing/shipping goods into Canada?

You should have an itemized list (in duplicate) of what you are bringing, showing the value of each item and its serial number if it has one. Bring a copy of your Banff Centre acceptance letter to show the customs agent. If you are shipping goods, your courier or customs broker can assist you with the required paperwork.

What if I am bringing a vehicle into Canada?

Non-Canadians staying in Canada for 90 days or longer must register their vehicle with Customs. You will need your vehicle registration, certificate of ownership, and work or study permit. A non-Canadian driver's license is acceptable for travel in Canada.

What if I am travelling with a musical instrument?

Contact your airline well ahead of time, tell them the dimensions of your instrument, and ask if it can go on board. Should you be required to check your instrument as cargo, ask about the airline's liability. You may want to insure your instrument! (Also, see "Is it better to hand carry...?" above.)

Are there goods that I cannot bring/ship into Canada?

Yes. Check with your courier or customs broker before shipping personal effects, alcoholic beverages, textiles, tobacco, medical samples, antiques, furs, perishables, jewellery, precious metals and stones, or ivory. Do not ship prescription drugs; bring these with you. The drugs should be in the original packaging, with a label that specifies what they are and that they are being used under prescription. If this is not possible, carry a copy of the prescription or a letter from your doctor. Hazardous materials such as paints and solvents and certain medications may be prohibited or restricted. Please contact your program coordinator for information on obtaining art supplies in Canada.

How should I address my shipment?

Due to new Customs legislation and liability concerns, The Banff Centre will only accept personal shipments that are addressed as follows:



Looking from The Banff Centre up the Bow River

Your Name – Personal Shipment
Your Program Name/Department
(i.e. Music & Sound or Visual Arts)
C/O The Banff Centre
107 Tunnel Mountain Drive, Box 1020
Banff, Alberta, T1L 1H5 CANADA

Work Studies living in the Rocky Mountain
Housing Co-op should also ship to The Banff
Centre and not directly to the RMHC.

Will I have to pay Canadian taxes and duty?

Normally, yes. If your shipment has a value of \$20 Cdn or more, it is subject to Canada's 5% Goods and Services Tax plus any applicable duty. You will also have to pay a custom's broker to clear your shipment into Canada. By declaring your goods as "Personal Goods for my own use while in Canada – to be exported when I leave Canada" you can avoid paying Canadian tax and duty. However, in most cases, you will have to appear in person at Canada Customs in Calgary to sign a customs release form to get this personal exemption.

How do I arrange for my shipped goods to clear Canada Customs?

Most major couriers (i.e. Federal Express, UPS and DHL) can act as a customs broker and pay tax and duty for your shipment on your behalf. Ask your courier if you can have customs charges billed to your credit card. Tell them your shipment must be marked "Free Domicile – Deliver Duty Paid," which means you will

pay for all customs and transportation charges. Unless shipping charges and customs charges are prepaid, The Banff Centre will not accept delivery of the shipment.

Should I allow extra time for customs clearance?

If your shipment is valued under \$1,200. Canadian dollars and you have made arrangements with a customs broker, your shipment should not be delayed more than a day. Shipments valued higher than \$1,200 may take several days to clear.

How can I contact the Canada Border Services Agency (CBSA)?

You can find customs information online at: www.cbsa-asfc.gc.ca use the search tool to help you find what you need.

You may also phone CBSA from outside Canada at 204-983-3500 or from inside Canada at 1-800-461-9999.

Submit your questions and/or comments directly to: CBSA-ASFC@canada.gc.ca e-mails can take up to 30 days for a reply.

You may also contact the Canadian Embassy or Consulate in your country.

Travel Information

Where is Banff?

www.banff.ca and/or

www.banfflakelouise.com

The town of Banff, Alberta is located on the Trans-Canada Highway, 130 kilometres (80 miles or an hour and a half drive) west of the city of Calgary, Alberta, and lies within Banff National Park.

Airport

The Calgary International Airport is the closest airport to Banff.

Calgary International Airport Information

www.calgaryairport.com

The Calgary Airport has a web site with up-to-date transportation and accommodation information.

Travel Cuts Discounts

www.travelcuts.com

Arts participants may be eligible for discounted travel through Travel Cuts offices found in most universities around the world.

To qualify, obtain an International Student Identification Card (ISIC) at any Travel Cuts office. To be eligible for an ISIC card, you must be enrolled in a full-time program for a minimum of three months, and have documentation to prove it (an acceptance letter from the Office of the Registrar or a valid student I.D. card is acceptable). Check with your Travel Cuts office directly for more information. The closest office

to Banff is located at the University of Calgary in Calgary, Alberta at 403-282-7687.

Toll free 1-866-290-6523 or 1-888-359-2887

Getting to Banff / Airport and Shuttle Service

When making your travel arrangements, please book a one way fare from the Calgary Airport to The Banff Centre. You may be eligible for a discount for travel back to the airport. The Banff Airporter proudly supports our visiting participants with a generous discount.

You can purchase your ticket on-line, or at their ticket counters on the arrivals level of the airport. Let them know in advance if you have any oversized items that you will be traveling with; large musical instruments, skis, bikes, or extra boxes of art supplies, there may be an additional fee for oversized items.

The trip is approximately two hours long. All companies will drop you off at the Professional Development Centre (PDC) at The Banff Centre upon request.

Suggested List of Shuttle Providers to Banff

Banff Airporter: The official airport shuttle provider of The Banff Centre.

www.banffairporter.com

Phone: 403-762-3330;

Toll Free (within North America):

1-888-449-2901

Work Studies

All arriving Work Studies will meet at The Rocky Mountain Housing Co-op (RMHC), located at 102 Birch Avenue. You will be greeted by The Assistant Housing Supervisor.

Call Community Services to see if you qualify for any discounts for your return shuttle at the end of your program.

Brewster Transportation and Tours

www.brewster.ca

Phone: 403-760-6934

Within North America: 1-800-760-6934

Greyhound Bus

www.greyhound.ca

Telephone: 403-762-1092 – for current prices and schedules

Toll Free (Canada): 1-800-661-8747.

Greyhound Bus Lines schedules several trips each day between the Calgary and Banff bus depots. The Banff depot is a five-minute drive from The Banff Centre and a taxi costs approximately \$8.00. Call Banff Taxi at 403-762-4444 or Taxi Taxi at 403-762-0000

By Car

Banff is located on the Trans-Canada Highway, 130 kilometres or 80 miles west of the city of Calgary.

Renting a car: There are many car rental agencies at the Calgary International Airport with corresponding companies in the town of Banff.

Non-Canadians bringing their car into Canada for more than 90 days must register the vehicle with Canada Customs. See "Canadian Customs".

*Note – International participants do not need to apply for an International Drivers Permit if you already have a valid driver's license from your home country. Contact your automobile insurance provider for more information and if any restrictions may apply.

If you are coming from the United States of America, be aware that some border crossings do not process Study or Work Permits, some are closed at night and some are only open during certain seasons. Check with the border crossing

or your closest Canadian Consulate.

Banff National Park Pass

All vehicles within Banff National Park are required to display a valid park pass. When you pass through the Park gates a non-refundable entry and services fee is charged and a park pass is issued. However, Banff Centre participants are eligible for a complimentary park pass for the duration of their program. Do not stop at the park gates. Drive straight through the far right-hand lane, and proceed to The Banff Centre.

If you are staying in Banff for 29 days or less, you will be issued a Work Purposes Only pass (access limited to the Banff town site). If you are staying in Banff for longer than 30 days, you will be issued a resident's pass (full-park access).

Please note, if you are driving a rental car you will be required to purchase your own pass, therefore you will need to stop at the park gates.

Upon arrival, present your valid Banff Centre ID card to the Community Services office to obtain your park pass.

Traveling with Musical Instruments

Contact your airline well ahead of time, tell them the dimensions of your instrument, and ask if it can go on board. Should you be required to check your instrument as cargo, ask about the airline's liability. We strongly suggest that you insure your instrument!

Medical Information

Full medical emergency insurance is mandatory for participants as a condition of acceptance at The Banff Centre.

Medical Emergency for Non-Canadians

Proof of medical insurance is required before you can participate in your program.

Non Canadian participants who have not presented proof of full medical insurance by the end of their first day of residency will automatically be enrolled for the duration of their stay (including their arrival & departure days) in The Banff Centre's StudentGuard Group Policy and charged the applicable fee. The student account will be billed directly and the appropriate Assistant Registrar informed.

There will be no exceptions or extensions for participants who fail to provide acceptable proof of private or other medical insurance after their first day of enrolment. Once the billing is completed and the enrolment in StudentGuard confirmed, no refunds will be made should proof of adequate insurance be presented.

Please read the information included in your acceptance package, and complete and return the "Confirmation of Emergency Medical Insurance Coverage" form prior to your arrival.

Alberta Health Care is available to those who possess a valid Study Permit and will be studying in Alberta for 12 consecutive months, provided application is made within three months of arriving in Alberta. For more information contact the Alberta Health Care Insurance Plan (AHCIP) at 780-427-1432; Toll free in Alberta 310-000, then dial 780-427-1432 or visit their website at www.health.gov.ab.ca

Contact Community Services at 403-762-6269 or e-mail community_services@banffcentre.ca if you have any questions regarding medical insurance.

NOTE: The Banff Centre is not responsible for any participant medical or dental costs.

Medical Insurance for Canadians

Canadians are covered by their provincial health plan while studying or working temporarily in Alberta. Most services will be billed directly to the provincial plan but an individual is responsible for expenses not covered by their health care plan. A Canadian staying in the province for longer than three months is eligible for Alberta Health Care coverage. Phone 780-427-1432 for more information.

Medical Services

The cost of visits to doctors in downtown Banff ranges from approximately \$125 – \$200. Please ask at the Community Services office for recommendations and referrals.

Visit: www.banff.ca/ Under the heading Locals, click on Resources to find a detailed list of medical practitioners in the community.

Physiotherapy and massage services are available at the Sally Borden Building. Call the Sally Borden information desk for more information, appointments and fees.

Prescription Drugs

For your own safety, and to avoid inconvenience and unnecessary expense, bring all essential prescription drugs and documentation with you rather than shipping them. Out-of-country prescriptions cannot be filled in Canada.

Getting Your Money to Banff

Traveler's cheques are a simple way to bring money with you.

Credit Cards: Visa, MasterCard, American Express and Diners are commonly accepted. Please contact your bank to confirm you can use your credit card in Canada and to inform them that you are traveling and will be using your card.

Automated teller machine (ATM):

Available at kiosks and banks in down town Banff. There is also one located at The Banff Centre in the Professional Development Centre (PDC). This on-site kiosk is for withdrawals only to card holders who have access to the following networks: Interac, Circuit, Cirrus, and Plus. There may be a service charge in addition to your bank's service charge for using this machine.

Wiring Money: Transfers sent to a bank in Banff will be received most quickly if arranged through a branch of the same bank (within Canada) or a "correspondent" bank (if sent internationally).

Contact your bank for further information on the methods available and time necessary to transfer funds. To open a local bank account in Canada, you must have two pieces of identification and a \$100 deposit.

Western Union: Offers immediate money transfer services from most countries around the world, for a nominal fee. Contact your local Western Union Office or local bank for more information.

The following are not recommended: Bank drafts, money orders, personal cheques, Eurocheques, or certified cheques as each of these involves a long wait; up to 30 banking days.

Banks in Banff

The Alberta Treasury Branch, Canadian Imperial Bank of Commerce (CIBC), Bank of Montreal and Bow Valley Credit Union. The Royal Bank has two Automated teller machines in Banff. Both the Royal Bank and Scotia Bank each have a branch in the nearby town of Canmore.

Admissions

Office of the Registrar – 403-762-6180



Left to right: Alison Kappes and Daniel Marshalsay in Peter Quanz's *Quantz by Quanz*, 2005 Festival Dance; Andrew Tarrant in the Centre's Ceramics Studio

Identification Cards

All participants will be issued a Banff Centre Identification Card (I.D. card). Keep this card with you at all times to access services, performances, lounges, dining rooms, library, and the recreation facilities at the Sally Borden Building. Photographs for I.D. cards are taken at the information desk in the Sally Borden Building.

Payment of Fees

All fees are to be paid as indicated on your statement of account. Payment may be made by phone (have your credit card ready), Canadian or U.S. cheque, or by international bank transfer. The Banff Centre reserves the right to cancel your acceptance if fees are not fully paid by the due date. Contact the Office of the Registrar if you are unable to meet the deadline.

The Banff Centre cannot issue a deferment on the basis of a grant/loan application. To meet the payment deadline for your program, you may have to arrange alternative financing. If you have payments pending from guaranteed loans or grants, with written evidence from the loaning or granting agency, you may request a deferment.

Reclaiming Support Materials

Any tapes, slides and other support materials provided with your application will not be returned unless you provide a pre-paid self-addressed envelope. Once in attendance for your program, you may claim your materials at the Office of the Registrar.

Unclaimed materials will be destroyed three months after the end of your program.

* Please bring whatever art supplies you will require as the nearest art supply store is in Calgary, nearly two hours away.



Withdrawal from Program

Program fees will be adjusted if participants withdraw from a program as a result of medical, compassionate, or program-related reasons. Withdrawal for reasons other than these and without adequate notice may result in a reversal of financial assistance.

Meal Plan

The Meal Plan allows for the purchase of meals on a declining account balance.

The Banff Centre offers three types of meal plans. Each plan is based on taking all meals in our main dining room, Vista's but you are free to use your Flex Meal at all food outlets on campus:

Light Plan - Breakfast and lunch

Regular Plan - Lunch and dinner

Full Plan - Breakfast, lunch and dinner

These meal plans give artists/participants/faculty (excluding workstudies) the flexibility to select meals according to their own needs and schedules. It is based on an over-all declining balance of a lump sum, divided by the number of days you are in the program. You can select any meal that best fits your schedule on any given day; e.g. all three meals one day and only one meal the following day. It is really about what works best for you and your meal plan budget.

You may use your Meal Plan account to purchase additional food items in the other food outlets; The Kiln or the Gooseberry Deli, however, your account balance will diminish faster especially with those specialty coffees!

You can check your Meal Plan balance regularly by swiping your card at a terminal in Lloyd Hall or the Vistas dining room.

PLEASE NOTE: it is your responsibility to monitor your meal plan credits and to make arrangements to keep your account in good standing with the Office of the Registrar. If you think that you will eat over the amount allotted to you, please see the Office of the Registrar to top up your credits. Any balance owing as a result of insufficient credits will be billed to you directly.

Meal plans cannot be used for the purchase of alcoholic beverages in any of the food outlets or for room service items. Meals for others can not be purchased with your meal plan.

If you have special dietary needs, please contact the Community Services office 403-762-6269, in advance of arrival. Our kitchen can respond to most requests.

If a medical condition is serious enough to warrant opting out of the meal plan, a medical report from your doctor is required.

In order to allow for the low cost of meals, no refund is made for unused portions of meal plans. Where The Banff Centre has provided scholarship support remaining credit balances are returned to the scholarship fund for reallocation.

For more detailed information about your Meal Plan and price structure, please contact the Office of the Registrar.

Financial Assistance/Scholarship and Tax Information

The generous donations of individuals, corporations, and Banff Centre revenues are combined to provide financial assistance for qualified participants. Financial assistance is only applicable to the residency fee, on-campus accommodation, and meals. Assistance is not awarded in cash; the amount will be credited to your account. If you are successful in obtaining support from other funding agencies, The Banff Centre reserves the right to review and adjust its award.

Financial assistance and stipend awards are considered taxable income for Revenue Canada purposes and you will receive a T4A form by the month of March following your residency period. At the time of writing there are no deductions for income tax, CPP, or EI made from stipend payments and recipients are not eligible for EI following their participation in a work study program. It is your responsibility to ensure that your tax return conforms to the tax laws in your place of residence. The Banff Centre assumes no responsibility for the accuracy of your tax return beyond the tax forms that are provided to you as a result of your participation in our programming. Leighton Studio discounts are not considered taxable income.

A T2202A "Tuition and Education Credit Certificate" is issued when the tuition fee paid is in excess of \$100. The education deduction is only applicable when the program is at least three consecutive weeks in length. Any questions about The Banff Centre's financial aid policy should be directed to the Office of the Registrar.

University Credit

The Banff Centre is a non-degree granting institution. Prior to attending programs here, participants seeking university credit should consult their college or university to confirm whether Banff Centre programs will be accepted for credit. The Banff Centre assumes no responsibility for such acceptance. Students wishing to transfer should refer to the Alberta Transfer Guide which lists all course and program transfer agreements between post-secondary institutions in Alberta, Northwest Territories, and Nunavut. Transfer information is available online at www.acat.gov.ab.ca or by contacting:

Alberta Council on Admissions and Transfer
11th Floor, Commerce Place
10155 – 102 Street
Edmonton, AB T5K 2J5
Phone: 780-422-9021 or 403-310-0000
(toll-free within Alberta)
E-mail: acat@gov.ab.ca

Check-in

Arrival – Front Desk

Participants should plan to arrive on the dates indicated on their statement of account or contract.

Everyone needs to check-in upon arrival at the Front Desk, located in the Professional Development Centre (PDC), which is open 24 hours a day. Please ask if there is a welcome package for you. Daily room check-in time is 4 pm. Early arrivals may make arrangements with the bell desk to have their luggage stored until their room becomes available.

Luggage services are available from 7 am to 11 pm daily. Call the Front Desk if you require Belldesk services outside of these times.

Front Desk personnel will issue room keys and The Banff Centre map along with your Artist I.D. card voucher. They will also orient you to The Banff Centre.

Deposit at Check-in

Work studies living at the Rocky Mountain Housing Co-op, please check in at the Co-op, 102 Birch Ave. A deposit of \$100 will be required when you check-in.

The Front Desk will require a deposit or a credit card imprint. Without a deposit, you will not have charging privileges for incidentals such as long-distance telephone calls, room service, etc.

Payments of accounts (for tuition and accommodation or meal plans) can not be paid at the Front Desk.

Parking

If you drove; please register your vehicle, and front desk staff will direct you to a parking lot and give you an on-site parking stub. Please visit the Community Services office to arrange for a National Park Pass, as all vehicles within the National Park are required to display one.

Idling Pollutes

The Banff Centre has a No Idling Policy. The goal of this policy is to contribute to a healthier environment by decreasing vehicle emissions and lowering the production of greenhouse gases. Under this policy, no vehicles or motorized equipment on The Banff Centre campus may be stationary with the engine operating for more than two minutes. Thank you for turning off your vehicle engine when parked at The Banff Centre.

Accommodation and Residential Living



Left to right: Gooseberry Deli and Juice Bar; Lloyd Hall bedroom

Accommodation On-Site

The Banff Centre may offer accommodation to participants for the program term. No adjustments are made for late arrival, early departure, or absences. Anyone planning to arrive earlier or stay longer than their program dates should inquire in advance about availability.

Rooms are furnished with a bath and/or shower, towels, bedding, and radio/alarm clocks. Artists encountering difficulties with accommodation should contact the Office of the Registrar. Faculty accommodation is booked through your program area. Please direct questions to your program coordinator.

Residence Guidelines

- Absences: If you are planning to be absent overnight you are asked to inform your program office as to when you will return and where you can be reached in case of emergency. Anyone planning overnight trips into the backcountry should register with the Park Warden Service. Participants

under 18 years of age must have written permission from their parents or guardian to be away overnight.

- Alcohol and Drugs: The Banff Centre complies with municipal, provincial and federal laws governing the use and abuse of alcohol and drugs. The legal age for consumption of alcoholic beverages in Alberta is 18.
- Participants under the age of 18 will be subject to a mandatory check-in/out procedure. A closely maintained residential environment is provided.
- Fire Regulations: Cooking, the burning of candles, incense, barbecues, or open-flame equipment is prohibited in rooms. Please contact Community Services if you need to make special arrangements for cultural and spiritual traditions and practices.
- Guests: Participants are responsible for the actions and behaviour of their guests while on-site. Guests are not allowed in the residence buildings after 11 pm, unless they are registered with the Front Desk

and assigned overnight accommodation. There is a charge for overnight guest accommodation.

- Quiet Hours: Participants must be quiet after 11 p.m. Outside sound travels easily to the rooms, so noise should be kept at a minimum when approaching or leaving buildings. Please be considerate when using audio equipment (TV/video, stereo). If loud is your preference, please use headphones.
- No Smoking: The Banff Centre is a smoke-free environment. Residence rooms and lounges are smoke-free.
- Pets: Pets are not allowed in residence or studios at any time. Exceptions: for Working Dogs, i.e. Seeing Eye dogs or Guide dogs.
- No bikes or skis or snowboards allowed in your room. Please contact the Front Desk about safe keeping for your sporting equipment.
- Practice in bedrooms: your room cannot be used as a practice facility. Please do not play musical instruments in your room. Anyone encountering difficulties finding practice space should contact their program coordinator.
- Willful Damage: Participants are held responsible for the cost of repair or replacement of Banff Centre equipment or property that is lost or willfully damaged.

Accommodation, Off-Site

Off-site accommodation is scarce and generally expensive. Anyone planning to rent in Banff or Canmore should begin looking in advance. The Community Services office keeps a list of local accommodation opportunities and a list of guest houses and bed and breakfast establishments. No financial aid is awarded for off-site accommodation.

Work Study Accommodation, Off-Site

The Rocky Mountain Housing Co-op (RMHC) is located on the banks of the Bow River and is about a 20 minute walk to/from The Banff Centre.

Each unit is fully furnished and includes cable, linens, three appliances, and complete kitchenware. The (RMHC) Assistant Housing Supervisor will check you in and give you an orientation of your off-site accommodation.

All units will be shared accommodation with up to four work study program participants. The RMHC is a secured building with parking and laundry facilities. Everyone who lives at the RMHC will receive detailed information about the facility upon acceptance, and will be required to sign a Housing Agreement that outlines residency guidelines and rules and pay a \$100 deposit.

If you have any questions prior to your arrival, please contact The Assistant Housing Supervisor at 403-763-8980.

Cancellation of Accommodation

Participants are required to give one week's notice to cancel on-site accommodation. If you cancel on-site accommodation during the course of a program or term, you are required to pay all outstanding room and board charges including the notice period. No adjustments will be made or credit given for late arrival, early departure or absences.

Room Changes

On-site accommodation room changes are subject to a seven day waiting period for programs in excess of seven days, and is at the discretion of The Banff Centre, although all reasonable efforts will be made to accommodate the request.

To make a room change request, please visit the Office of the Registrar to enquire about availability. The Front Desk staff cannot make a room change for you without authorization from the Office of the Registrar.

Guest Accommodation

On-site accommodation for guests of participants is provided on a short-term, space-available basis. Non-participant rates may apply.

Contact Banff Centre Reservations at 403-762-6308, or toll-free within North America at 1-800-884-7574.

Banff and Canmore are well known international destinations and are well-equipped with hotels and visitor facilities.

To see a list of options visit: www.banff.ca or www.banfflakelouise.com
Or call toll free 1-877-226-3348, to be connected to a central booking service.

Children

Participants considering coming to Banff with children; please contact your program coordinator to assess the nature of the program you plan to attend and its time demands.

Children may be accommodated under limited circumstances where space is available.

There is no childcare facility at The Banff Centre, it is your responsibility to make arrangements prior to your arrival.



Elk can be dangerous; photo © Claus-Peter Ernst

The Community Resource Centre at the YWCA 403-760-3200 operates a childcare registry for babysitting. Contact Community Services 403-762-6269 for additional information.

Laundry

There are coin operated washers and dryers on campus for your convenience. Dry-cleaning can be dropped off at the front desk.

Health, Security & Safety

Health and Safety

The Banff Centre's health and safety program protects its staff, participants, visitors, and guests. The Health, Security & Safety (HSS) department offers a variety of services including foot and vehicle patrols, emergency first-aid, a lost and found service, crime prevention programs, complaint investigations, and on-site escorts.

HSS has a partnership with the local police. They also assist the Parks Canada Warden Service in monitoring the activity and protection of wildlife. HSS ensures compliance in health, safety, drug, and alcohol legislation, and addresses environmental concerns and risk management.

You are responsible for using safe work practices and should keep an awareness of health, safety, and the environment in mind. If you will be working with hazardous materials (i.e. paints, solvents, etc.) during your residency, please contact your program coordinator regarding safety requirements. See also "Canadian Custom: Bringing/Shipping Goods and Equipment into Canada" (page 6), if you are flying or coming from outside the country.

Anti-Harassment/Violence

The Banff Centre is committed to providing an environment in which all individuals are treated with respect and dignity. The Banff Centre does not condone behaviour that undermines the dignity, self-esteem, or productivity of any guest, participant or staff member. Harassment and violence of any kind will not be tolerated. If you have any concerns or complaints, please contact the Community Services Office or HSS.

Smoking

The Banff Centre has designated outdoor smoking areas.

The Banff Centre is working toward a smoke-free environment. Smoke-free areas include: all classrooms, dining rooms, program spaces, restrooms, offices, public areas, performance spaces, mechanical rooms, front-line service areas, and bedrooms.

Please note that smoking is not permitted in building entrance areas, or on any outside patios. No smoking within 5 meters (16 ft) of a building.

Animal Awareness

The Banff Centre is located on the perimeter of the Banff town site within Banff National Park. It is common to see elk, deer, coyotes and occasionally grizzly or black bears, wolves, or even cougars. Please do not feed or approach these or any wild animal including the squirrels. They are protected by law.

Elk can be surprisingly dangerous, especially during the spring calving season (May 15 – July 1) and fall mating season (Sept. 1 – Oct. 15). If you encounter any elk, keep your distance – stay at least three bus lengths away.

If you see either elk, bears or cougars on campus, please contact Health, Security and Safety via the Switchboard by dialing '0'.

Detailed safety advice about Park wildlife is also available at the Banff Information Centre on Banff Avenue, and the Banff National Park web site, at www.pc.gc.ca/banff

Other Services and Recreation

Banff Centre Community Services

Located in the lobby of Lloyd Hall, this office serves the non-program-related needs of all participants and work studies.

Community Services can assist you with: Medical insurance; Banff Parks Passes; discount return shuttle to the Calgary International Airport; wildlife information; medical practitioners, (doctors, dentists, chiropractors, counsellors).

This office also assists in facilitating special needs including those relating to food allergies; physical disabilities, medical conditions, cultural/spiritual practices, and other special needs. If need be, you may contact the Community Services office prior to arrival. Phone: 403-762-6269

E-mail: community_services@banffcentre.ca

Sally Borden Fitness & Recreation

This facility accommodates a wide range of activities, interests, and recreational opportunities that help to refresh, revitalize and inspire your creativity.

Check in at the Recreation Desk using your Artist I.D. card and enjoy the many facilities and services we offer - some at discount for artists:

- Fitness Centre
- 25m Pool – Whirl Pool – Wade pool – Steam Rooms
- Full gymnasium with indoor running track
- Squash Court
- Climbing gym and climbing programs for all levels
- Fitness Programs: Yoga, Cardio and Strength classes, Kick boxing.
- Massage Therapy
- Fitness Assessments / Consultations / Personal Training / Weight room orientations

- Physiotherapy
- Aquatic and Active wear and other merchandise for sale

Our accredited outdoor guides also provide safe, memorable mountain experiences through our hiking and cross-country ski excursions.

Outdoor Recreation

During the summer, camping and backpacking are popular, with several hikes near the Centre. Other opportunities include canoeing (rentals at the Banff Bow River Boathouse or at Lake Louise), bicycling (rentals available downtown), and horseback riding.

Local guides provide a river-rafting service and mountain climbing instruction. Sulphur Mountain Gondola or the Lake Louise chairlift will get you to the top of a mountain with ease.

Winter activities include skating, snowboarding, downhill and telemark skiing at three nearby ski hills, and cross-country skiing on both groomed and ungroomed trails.

Contact the Sally Borden Information desk or Parks Information Centre at 403-762-1550 for information. The Library and the Community Services Office have guidebooks available.

Paul D. Fleck Library & Archives

The Paul D. Fleck Library and Archives is located on the lower level of Lloyd Hall. The library has a significant arts-related collection of books, music (performance editions and scores), sound recordings, journals, newspapers, slides, videotapes, and artist books. The library collections include all award-winning books and films from the annual Banff Mountain Festivals.

The Archives contain photographs, technical drawings, audio recordings, film and video recordings, and key administrative records of The Banff Centre.

If you have questions or specific needs, contact the Library prior to your arrival:

E-mail: library@banffcentre.ca

Phone: 403-762-6265

www.banffcentre.ca/library

Online catalogue: <http://library.banffcentre.ca>

E-mail: archives@banffcentre.ca

Phone: 403-762-6440

Postal/Courier Services

The mail room, operated by Xerox, is located in the Services Building and provides most of the services of a regular post office, including courier service. Parcels and mail may be picked up here. Mail room staff picks up The Banff Centre parcels at the bus depot as well.

You must show your Banff Centre I.D. card to pick up your mail.

To speed-up the sorting process, address your mail to:

Your name

C/O The Banff Centre

Program / Department name

(i.e. Music & Sound, or Visual Arts)

107 Tunnel Mountain Drive, Box 1020

Banff, Alberta, Canada, T1L 1H5

Check with your program coordinator about departmental procedures regarding mail delivery.

Disabled Access

The Banff Centre welcome guests with disabilities. We recommend that you contact us in advance so that we can meet you upon your arrival to facilitate your understanding of the best routes and services available.

The Banff Centre is located on the side of a mountain and is undergoing a major Revitalization project. Our site does present some challenges to people with limited mobility. There is ramp access to most buildings.

Wheelchair and handicap access routes are shown on the campus map. Some bedrooms have been adapted for wheelchair access.

Please contact Jim Olver, Director of Guest Services, and he will be pleased to assist you.

E-mail: jim_olver@banffcentre.ca

Phone: 1-403-762-6123

Computer Access

Wireless Internet access (802.11b/g) is available in buildings across campus. However, there is no wireless Internet in the Rocky Mountain Housing Co-op.

There are a number of public access computers for internet browsing and e-mail access in most buildings, including three at Community Services, located in Lloyd Hall, and six in the Paul D. Fleck Library & Archives.

Computer Support

If you are bringing your own computer:

- Ensure your computer has up-to-date anti-virus software
- Ensure your computer has the latest patches for its operating system
- Ensure your wireless card works to access a public network before arriving at The Banff Centre
- Wireless cards are available for sale at The Kiln. It is your responsibility to install the card
- We recommend using web-based e-mail while at the Centre to avoid configuration difficulties
- Bring all accessories, adapters, power cords
- Bring a back-up copy of your important data on a CD, DVD, USB key or floppy disk

If you need exclusive or extended access to a computer you must bring your own or rent one (unless you have been assigned one through your program). Computers and related equipment are available from MCR Microcomputer Rentals in Calgary (toll-free in North America: 1-888-535-5355 or 403-228-2208 from elsewhere).
www.microrent.ca

To discuss specialized computer support needs, please contact your program coordinator.

Electronic Mail

If you already have an e-mail account, check with your Internet service provider for instructions on how to access your account while you are here. If you require an e-mail account, you may obtain one from one of the many free service providers on the Internet.

Worship, Religion and Cultural Practices

Due to the complex nature of programming at The Banff Centre, programs occasionally fall on or around religious holidays. The Banff Centre makes every effort to facilitate religious needs and practices without compromising important program goals. If you have certain needs in this area, please contact the Community Services office.

For more information about the local Churches, visit: www.banff.ca/ click on locals-residents then on Community-resources.

Churches in Banff include; Anglican, Full Gospel, Pentecostal, Baptist, Roman Catholic, United, Presbyterian, Church of Jesus Christ of Latter-day Saints.

In Canmore: Christian Ministries, Baptist, Kingdom Hall of Jehovah's Witness, United, Sacred Heart Parish, and Lutheran. The closest synagogues and mosques are in Calgary.

Smudging as a cultural/ spiritual practice will be facilitated by your Program Coordinator and the Community Services office.

Entertainment



Anton Kuerti teaching in Banff

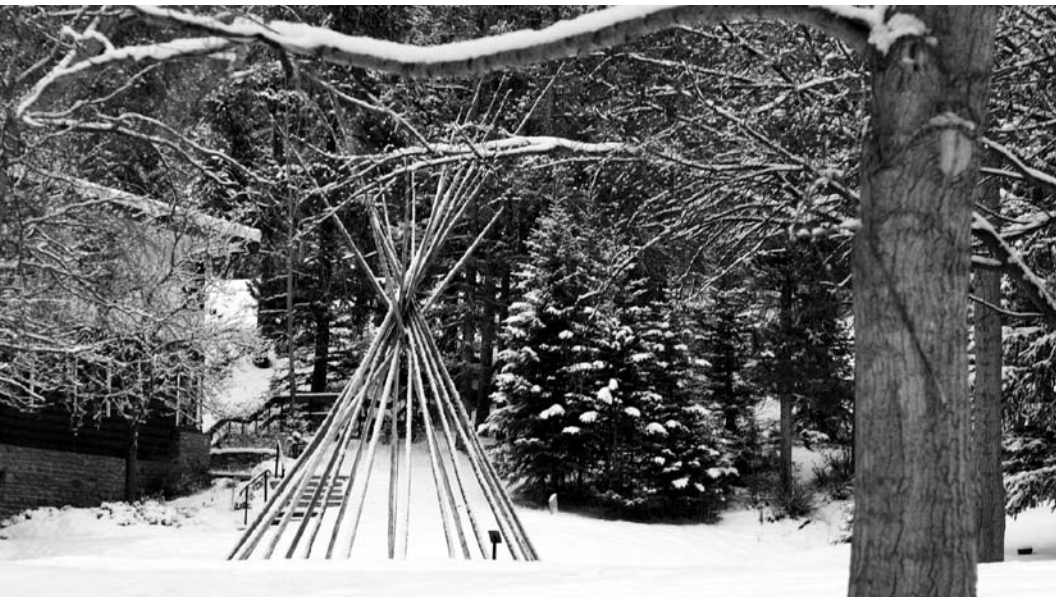
On-Site Arts Events

Live concerts and original performances, productions, and exhibitions take place throughout the year in a variety of venues at The Banff Centre. The Music & Sound Concert Series and the Banff Mountain Festivals happen the first week of November. The Banff Summer Arts Festival takes place May through August, featuring a wide variety of music concerts, jazz sessions, dance, theatre, opera, lectures, readings, and exhibitions. The Walter Phillips Gallery for Contemporary Art has exhibitions and public programs throughout the year. The year-round Playbill Series features the

best national and international touring artists and offers a stellar line-up of folk, roots, blues, country, pop and jazz artists, as well as occasional dance and comedy performances.

For more information on What's On at The Banff Centre, go to www.banffcentre.ca/events or call the box office at 403-762-6301 (local calls) or 1-800-413-8368 (toll-free). Please show your artist I.D. at time of ordering to see if you are eligible for any discounts.

Environmental Concerns



The grounds of The Banff Centre include natural areas with alpine or sub-alpine flora. Please help us protect this fragile environment by keeping to pathways and sidewalks. Please don't litter!

Help conserve energy by switching off lights and equipment when leaving studios or rooms. Conveniently placed containers for recycling glass bottles and pop cans are in most buildings. Paper recycling is carried out in most offices. The Centre's recycling depot in the Physical Facilities compound offers metal, glass, plastic, cardboard, wood waste, paper, and milk jug recycling. Contact the Town of Banff Operating Centre at 403-762-1240 for more information.

A Word of Caution

Mountains can be dangerous. Contact the Parks Information Centre at 403-762-1550 for up-to-date weather and avalanche information, reports on trail conditions, and wildlife activity. Visit: www.pc.gc.ca/banff

The Town of Banff

The Town of Banff

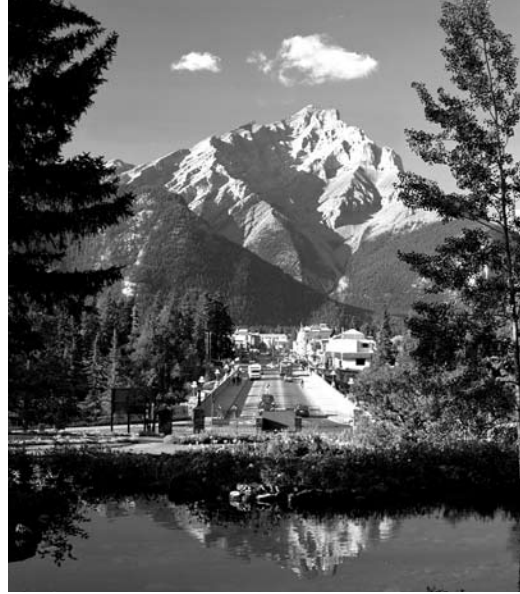
www.banff.ca

The Town of Banff is the main settlement in Banff National Park. The park, founded in 1885, was the first national park to be established in Canada and is part of a World Heritage Site (UNESCO - Canadian Rocky Mountain Parks). Banff's permanent population is 8,352. Located in the Bow River Valley at an altitude of 1,387 metres (4,550 feet) above sea level, Banff is surrounded by the peaks of Mount Rundle, Sulphur Mountain, Mount Norquay and Cascade Mountain. Downtown Banff has a library, art galleries, bookstores, grocery stores and restaurants. The Luxton Museum and the Whyte Museum of the Canadian Rockies provide glimpses into Banff's past and offer cultural events. The Lux Movie Theatre, shows first-run films. Many bars feature live bands. The Sulphur Mountain hot pools are open year round. Parks Canada offers interpretive programs.

Weather

Banff has a cool, dry climate. During the summer, maximum daily temperatures rarely exceed 27° Celsius, with normal temperatures in the 20° Celsius range. Nighttime summer temperatures can drop to the +5°C to +10°C range. Snow is not unheard of in July and August and autumn comes early. Often the leaves are gone by late September and temperatures drop below freezing.

The snow usually begins to accumulate in late October and ski resorts often open in November. Expect temperatures in the range of -5°C to -20°C throughout the winter. Cold snaps often occur with temperatures as low as -40°C. These cold temperatures along with the wind can make it feel a lot colder and cause frost nip on exposed skin in a matter of minutes.



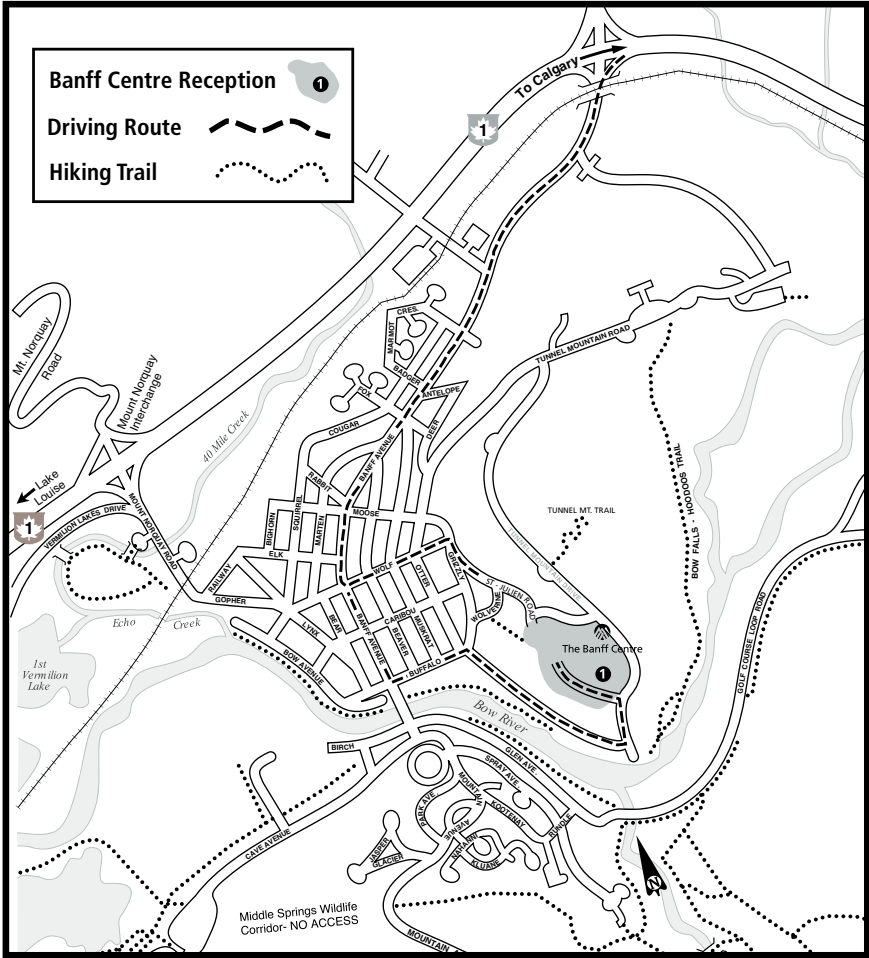
Banff Avenue, Summer; photo courtesy Banff Lake Louise Tourism

Banff is also subject to Chinook wind conditions during the winter. Warm, dry air flowing over the mountains from the west can raise temperatures from -40°C to +15°C overnight and reduce snow accumulation dramatically in a few days.

These Chinook winds can cause headaches or migraines. If you are susceptible to headaches or migraines, we recommend you bring all your medication with you.

Spring gets a slow start in Banff, with vegetation growth resuming in late May at lower elevations. Hiking at higher elevations begins in late June with wet trails and snow patches. For up-to-date weather forecasts please visit www.weatheroffice.ec.gc.ca.

The Town of Banff Map



About The Banff Centre

The Banff Centre is Canada's creative leader in arts and culture. Our mission is Inspiring Creativity. In The Banff Centre's powerful mountain setting in the heart of Banff National Park, exceptional artists and leaders from around the world create and perform new works of art; share skills and knowledge in an interdisciplinary environment; and explore ideas and develop solutions in the arts, leadership, and the environment.

Arts programs are at the core of The Banff Centre. Programming supports the commissioning and creation of new work by individual artists and arts collectives, and provides resources for collaboration and applied research. Training and professional development at the post-graduate level in more than a dozen art forms including Aboriginal arts, music, theatre, dance, opera, literature, ceramics, print-making, painting, papermaking, photography, sculpture, audio engineering, digital film and video, and new media. Work is showcased in public performance, events, and exhibitions throughout the year, culminating in the annual Banff Summer Arts Festival.

Leadership Development programs pioneer new ways of looking at leadership and new methodologies for leading in a complex world. Programs emphasize experiential, arts- and naturebased learning for leaders in the corporate, government, Aboriginal, and not-for-profit sectors, and applied research in best leadership practices.

Mountain Culture and Environment programs promote understanding and appreciation of the natural world through creative expression of mountain experiences and by creating opportunities for dialogue and leadership on environmental and sustainability issues. Showcase programs include the Banff Mountain Film Festival and environment forums and summits.

Conferences at The Banff Centre provides delegates from Alberta, Canada, and around the world with exceptional meeting facilities in an environment that fosters inspirational learning. Net revenue from conference operations supports arts programming.

Banff Centre History



Dancers at Vermilion Lakes, c. 1952

Founded in 1933 by the University of Alberta, Department of Extension, with a grant from the U.S.-based Carnegie Foundation, The Banff Centre began with a single course in drama. Its success generated additional arts programs and the Centre became known as the Banff School of Fine Arts in 1935. While arts programming continued to grow and flourish, conferences were introduced in 1953 and management programs in 1954.

In 1970, to acknowledge the broader educational role of the school as well as its move toward a centre of experiment and innovation, it was renamed The Banff Centre for Continuing Education (The Banff Centre for short). In 1978, Alberta government legislation granted The Banff Centre full autonomy as a non-degree granting educational institution under the governance of an appointed board.

1933 The University of Alberta's Department of Extension, under the helm of Ned Corbett, establishes The Banff School of Drama. 190 students enrol in the two-week course.

1935 Creative writing and playwriting are added to the drama program, and A.C. Leighton moves his summer painting school from Seebe to Banff. The School is renamed The Banff School of Fine Arts.

1946 The present St. Julien site is acquired with a 42-year lease for the annual rate of one dollar. Students and faculty attend a picnic on the undeveloped site to discuss plans. The evening becomes known as the "birthnight of The Banff School."

1948 Gweneth Lloyd and Betty Farrally set up the Dance program. Two additional chalets are added (named Farrally Hall and Smith Hall in 1975).

1950 Opera and photography programs are added. The first Arts Festival week (previously there had been performances and exhibitions of students' work, but not referred to as a festival) takes place.

1954 Introduction of new management programs lead to the beginning of the School of Management.

1974 Oscar Peterson and Phil Nimmons set up the Jazz Workshop. The Canadian Association of Youth Orchestras is founded as an affiliated organization to enhance the development of youth orchestras in Canada.

1976 Aaron Copland and Agnes de Mille take part in The Banff Festival of the Arts. Glyde Hall and the Walter Phillips Gallery open. The Banff Festival of Mountain Films is launched.

1978 Alberta government legislation grants The Banff Centre full autonomy as a non-degree granting institution under the governance of an appointed Board. The first Board of Governors is appointed, and the first staff association is registered.

1979 Director David Leighton unveils a new document, Turning Point, which outlines the Centre's plan to become a year-round advanced conservatory for the arts. The first winter music program begins.

1980 The Max Bell building opens. The first annual Banff Centre School of Fine Arts Award is presented to W. O. Mitchell, and the Banff Festival of the Arts is expanded to a summer-long festival, June through August.

1981 Three new programs are introduced: Music Theatre Studio Ensemble, Electronic and Film Media, and Theatre Production Internship.

1984 Leighton Artist Colony opens. David Suzuki speaks at the Centre for Management's national conference on resource management.

1992 The fourth Banff International String Quartet Competition is held; members of the St. Lawrence String Quartet, all Banff Centre Music program alumni, become the first Canadians to win the competition.

1997 Official opening of the Paul D. Fleck Library & Archives.

2000 The Banff Mountain Summit, opened by Sir Edmund Hillary, presented 30 of the world's most renowned mountaineers for a stimulating summit on global mountain issues. *Voices from the Summit*, published by National Geographic Adventure Press in association with The Banff Centre, is launched.

2003 The Banff International Research Station for Mathematical Innovation and Discovery (BIRS) is launched. *Filumena*, a new Canadian opera by composer John Estacio and librettist John Murrell, artistic director of Theatre Arts, premieres to critical acclaim and sold-out audiences.

2004 The Province of Alberta announces it will provide \$20 million dollars to fund a major redevelopment and revitalization of The Banff Centre campus. The Centre honours the 40-year legacy of Music & Sound directors Isobel and Tom Rolston.

2005 *Filumena* opens the National Arts Centre's two-week festival of Alberta culture, Alberta Scene. The Banff Centre/Alberta Ballet co-production

of *Romeo and Juliet* debuts to sold-out houses in Edmonton and Calgary. The Banff New Media Institute celebrates its tenth anniversary with Refresh!, the first international conference on the histories of media arts, science, and technology.

2006 Works begins on the first phase of Banff Centre Revitalization. The Alberta Government announces a \$27 million contribution to the project, bringing the Province's total support for Revitalization to \$50 million. Mountain Culture is awarded a 2006 King Alberta Mountain Award for its "exceptional achievements in the mountain world." The Centre launches a Science Communications program, and partners with the NFB and Inuit Broadcasting Corporation to support the Nunavut Animation Lab. The fifth biennial Rosenberg International Forum on Water Policy is held at the Centre.

2007 *Frobisher*, the second new Canadian opera co-commissioned by The Banff Centre and Calgary Opera, premières to sold-out audiences in Calgary, and is remounted for the Banff Summer Arts Festival. The new Dining Centre opens. The Campaign for The Banff Centre is publicly launched with a \$10 million dollar donation by James S. Kinnear and the Friends of Pengrowth.

2008 The Banff Centre celebrates its 75th anniversary with reinvigorated programming in dance, drama, music composition, and visual arts. The Centre commissions a 75th anniversary public art work with the Alberta Foundation for the Arts, a 75th anniversary National Play Competition, and a new violin for The Banff Centre instrument bank by one of the world's most respected luthiers. The Campaign for The Banff raises \$123 million in support of Banff Centre Revitalization. Work begins on the Kinnear Centre for Creativity & Innovation.

References: *The Banff Centre Mountain Campus* by M. J. Thompson (1993); Banff Centre Marketing & Communications

Banff Centre Revitalization



The Banff Centre Revitalization project will build an environment for creativity, innovation, and leadership. It will inspire exceptional artists and thinkers; fostering the leaders Canada needs for vital sustainable communities. It includes scholarships that will enable those leaders to share knowledge, to push boundaries, and to create and showcase new work. It will create multidisciplinary state-of-the-art facilities that will result in some of the most intensive and innovative learning opportunities in the world.

The first phase of the project includes a \$20-million increase in program and scholarship endowments, the new Kinnear Centre for Creativity and Innovation including a new library and creative commons, outdoor performance spaces, a dining centre (opened in 2007), and campus greening projects. Work on the Kinnear Centre will begin in 2009 and will be completed in the summer of 2010.

During Revitalization, The Banff Centre will continue to offer unparalleled learning programs and facilities and flexible, friendly, and responsive service. As with any building project, Banff Centre Revitalization will create some noise, dust, and rerouting. We are committed to making every effort to minimize the impact on events and programming. Please watch for way finding signs in the construction area. If you have any questions or concerns about the project, please contact Jim Olver, director of customer service, at 403-762-6123. If you are interested in supporting Banff Centre Revitalization through the Campaign for The Banff Centre, please contact our Development department at 403-762-6160.

For more information see www.banffcentre.ca/about/revitalization/

Recommended Things to Bring



2006 Visual Arts

❑ Sports gear for your favorite activity

- Running shoes, hiking boots, back pack.
- Bike and lock (no bike cage, but there are bike stands).
- Ski equipment; cross country or downhill and snowboard equipment.
- Climbing shoes and gear; we have an indoor Climbing gym. There is also equipment available for rent at the Sally Borden Fitness & Recreation Centre (SBB).
- Yoga mat (mats are available at the SBB).
- Swimming gear (25m pool, sauna, steam and whirlpool).
- SBB also has summer and winter equipment for rent. Bikes, skis and other recreational equipment are available for rent at outlets in downtown Banff. *Bikes, skis and snowboards are not permitted in your room.

❑ Footwear

- Warm and comfortable shoes and or boots for winter conditions (October to May).
- Good walking shoes/hiking boots, for uneven ground, trails, and hills.
- If necessary, working shoes for your studio.

❑ Jackets and Outerwear

- Layering is the best way to help adjust to the changing temperatures throughout the day.
- Warm sweater for near freezing temperatures (all year round).
- Rain and wind jacket (October to May).
- Good winter coat for well below freezing temperatures in the winter.
- Gloves, tuque, scarf as well as long-underwear for cool and very cold weather.

❑ Some suggested miscellaneous items

- All plugs, batteries, back-up discs, and your manual for your personal laptop computer. Camera and cell phone batteries and charger.
- Flashlight.

Pre-Travel Check List

- Read and completed all forms and returned to the Office of the Registrar.
- Pay fees.
- Confirm Program dates and schedule.
- Confirm travel arrangements – Calgary International Airport – shuttle service to The Banff Centre.
- For Non-Canadians: complete all required paper work for entry into Canada. (Allow minimum of eight weeks)
- Arrange Medical insurance, include travel days.
- Bring all essential prescription medication and documentation with you.
- Purchase insurance for instruments or equipment, see page 6.
- Communicate any special needs, (dietary or health)
- Communicate any research materials/library resources or other materials you will need prior to arrival.
- Arrange for shipping of supplies and forward your mail.
- When bringing your own computer, ensure you bring back-up copies of your data, and have packed all necessary components, cables, and accessories.
- Voltage/electricity is 110V in North America. Please bring all transformers with you.

Unsure of something? Can't find an answer?

Call the Banff Centre Community Services office at 403-762-6269,
or e-mail community_services@banffcentre.ca

About The Banff Centre

The Banff Centre is Canada's creative leader in arts and culture. Our mission is *Inspiring Creativity*. In our powerful mountain setting, exceptional artists and leaders from around the world create and perform new works of art, share skills and knowledge in an interdisciplinary environment, explore ideas, and develop solutions in the arts, leadership, and the environment.

The Banff Centre is supported by funding from the Government of Alberta, through Alberta Advanced Education and Technology, Alberta Infrastructure, and the Alberta Foundation for the Arts. Arts programs are supported by funding from the Government of Canada through the Canada Council for the Arts, and the Department of Canadian Heritage through the National Arts Training Contribution Program.

The Banff Centre acknowledges the support of:

**Government
of Alberta** ■

Canada



Canadian
Heritage

Patrimoine
canadien



Alberta
Foundation
for the Arts



The Canada Council for the Arts

Le Conseil des Arts du Canada